



Totem Falls Elementary Parent Teacher Organization
14211 Snohomish Cascade Dr
Snohomish, WA 98296
www.TotemFallsPTO.org

TOTEM FALLS PTO BOARD MEETING
NOTES
03/21/22

Meeting was called to order at 5:08pm.

Role Call –

Present: Tanya Edwards, Shannon Carr, John Brotherton, Wesley Stone, Cindy Foster & Dorae Lande
Absent: Dr. Church

Principal – Dr. Church**absent - covered by Tanya

*Had pizza lunches with top 5 fundraisers from Walkathon

Treasurer Report – Abbie/Jon

- *John is working on getting a new computer & removing past members from the accounts.
- *Have some recurring expenses that need attention: \$325 for Greater Giving & Dropbox (old file management)
- *Need to ask Jeff Parnel about \$1k in income for 6th Grade Party: why & what is the history?
- *John plans to reorganize how the accounts are set up in Quickbooks to make the reports easier to read/follow.
- *Received the Annual Filing Notice from the State. We are delinquent. John is following up with Abbie on previous filings and direction. Needs to be completed ASAP.
- *Received an email from Tami forwarding the Dance Man deposit. Decided to pursue a dance date for next fall.

Teacher Liaison - Cindy

- *3-6th Grade Teachers had IXL Math Training on Friday taught by an IXL tech. Overall feedback was good, but there is still a big learning curve. Overall feedback is good.
- *Last week was Classified Staff Appreciation Week and it was AWESOME! It was great team building for the Teachers and Staff.

Co-Presidents – Tanya/Shannon

- *Scholarships - 13 applicants – Tanya finalizing by Friday
- *Ice Cream Social - need to order - Shannon is working on this and has been working with a Dairy Queen. Planning to facilitate after Spring Break.
- *Conference Week meals - sign up going out Tuesday & Shannon handling Wednesday Dinner.
- *Yearbook - orders are low. Ben is working on it & Tanya sent him an email asking how many we typically order. PTO will purchase the regular amount we order and sell them. Will be outsourcing Yearbook next year.
- *Teacher Appreciation - need a theme...have time.
- *Science Fair - need more volunteers. Gail, Tanya & Shannon are moving ahead. Had one parent mention they would like to volunteer and reached out...haven't heard back. Not doing pizza party this year. Ribbons & Boards have been ordered.
- *Family Virtual Tech Talk – FREE resource. Thought it would be a good easy add on a topic many have questions about. Cindy mentioned having flyers to give to parents at conferences. It is online on 5/18.
- *Art Walk - have a few volunteers offer to help. Going to do baskets for each grade. Shannon is figuring out auction website to use.
- *Field Day - reached out to Carter – says he lets 6th graders run it and he supervises.

Old Business:

- *Menstrual Kits/Station in 5th/6th grade bathrooms – Need to work with Lanna to figure out how best to do this. Was well received. – On back burner. Plan to figure it out by next fall.



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Items Needing Board Attention:

* Robotics - Tanya is meeting with Strategic Kids to see about outsourcing. We have 12 WeDo2.0 Kits and 5 (maybe 6) Spike Kits plus extra parts (from Breanne). I had an email stating differently, so need confirmation. Looking into selling as they are all obsolete unless we have someone able to run/organize this next year. With current interest level & resources, it seems best to outsource. Will talk about it at next General Meeting.

* Future of Board – John is still in. Tanya & Shannon are stepping down as Co-Presidents but staying on as advisers and will see where the need is greatest. Dorae is on the fence. John is staying on as Treasurer (need a co-treasurer). Wes is interested in being a “Board Member at Large” since PLUSS is not very active. Would like to consider reorganizing the Board to make it more manageable & less daunting to someone coming in.

* Art Docent – Need volunteers. Hoping to get kits together but may need to wait until next year.

New Business?

*Future of Board – met with Church & Lanna. Hopeful that with return of volunteers to the classroom that we will see more involvement. If not, certain events may need to be put on hold. Would like to reimagine some events to be more inclusive & get creative. Will set up an opportunity for Tanya & Shannon to talk with the Teachers to help encourage more involvement with Teachers sending something home about PTO & what we do.

*Add a General Meeting - adding an in-person General Meeting on April 20th at 6:30pm in the Totem Falls Library.

*Talked about fostering a more open collaborative board similar to how we have operated this year for Boards to come and trying to figure out how to encourage more involvement through example.

Meeting was adjourned at 6:59pm.

Events for remainder of the year:

*Mariners Night – 4/24 - Carter handling

*Teacher Meals during Conferences

*Science Fair - 5/12 Family Viewing/Judging, School viewing 5/13.

*Teacher Appreciation – (Need to revamp, need coordinators)

*Art Walk (Class Basket/silent auction)

*Help with Field Day (Carter handles it)

*Additional Food Truck Fundraisers/Pop Ups (Sugar & Spoon, Udderly Sweet, Snohomish Pie?)